

## PROPOSED FORMAT FOR BRANCH FORMATION

We the following members resolve to form a State/Service/Institutional/Allied, Main/Local branch in the name of \_\_\_\_\_ Branch' as per the rules & regulation of the constitution, in a meeting which was held on \_\_\_\_\_ at \_\_\_\_\_ AM/PM at \_\_\_\_\_ (name of venue).

The following members were present in the meeting:

It was resolved to form “\_\_\_\_\_ Branch” and will be functioning from the official address as follows:

It will cover the jurisdiction of

Members further mentioned that an account would be opened in the name of Hon Secretary and Treasurer in a Nationalised Bank.

Members further resolved that they will abide by the rules and regulations as well as time to time modifications of the rules of the constitution of IPHA

Following office bearers are elected in the meeting as per the rules

President:

Vice Presidents (4 maximum)

Honorary Secretary

Joint Secretaries (6 maximum)

**N.B.** Number of Vice-President & Joint Secretaries may be less than the number suggested by the headquarter which is left to the branch but in no case it will exceed the limit laid down by the HQ

Treasurer

Representative to Central Council

1.

2.

Executive Members (maximum 10)

List of members with address

Name

Membership No

Address

Remarks

Signature of Chairman/ President

Signature of Convenor/Hon. Secretary